

CLEANING CHECKLIST



KITCHEN & DINING AREA

- ☐ Clean countertops
- ☐ Wipe down cabinets and drawers
- ☐ Clean sink and faucet
- ☐ Stove: clean top, front, and inside
- ☐ Oven: clean inside and outside
- ☐ Microwave: clean inside and outside
- ☐ Refrigerator: clean outside and inside
- ☐ Dishwasher: clean outside and inside
- ☐ Sweep and mop floor

LIVING ROOM

- ☐ Dust surfaces (tables, shelves, etc.)
- ☐ Vacuum or sweep floors
- ☐ Clean windowsills
- ☐ Dust blinds or curtains
- ☐ Dust light fixtures
- ☐ Clean baseboards
- ☐ Vacuum upholstery (sofas, chairs)
- ☐ Clean ceiling fans
- ☐ Fluff and arrange cushions

MASTER BATHROOM

- ☐ Clean toilets (including bowl, seat and base)
- ☐ Scrub shower/tub (including tiles, grout, and showerhead)
- ☐ Clean sink and faucet
- ☐ Wipe down mirrors
- ☐ Clean light fixtures
- ☐ Clean counters, cabinets
- ☐ Sweep and mop floor
- ☐ Check exhaust fan
- ☐ Clean walls and baseboards
- ☐ Empty trash can
- ☐ Change towels

MASTER BEDROOM

- ☐ Dust surfaces
- ☐ Vacuum or sweep floors
- ☐ Dust blinds or curtains
- ☐ Clean baseboards
- ☐ Make bed

LAUNDRY 1/2

- ☐ Clean washer and dryer
- ☐ Vacuum or sweep floors
- ☐ Organize and straighten items

CLEANING CHECKLIST



LAUNDRY 2/2

- ☐ Clean countertops
- ☐ Wipe down cabinets and drawers
- ☐ Clean sink and faucet
- ☐ Check and refill laundry supplies
- ☐ Empty trash can and replace the bag

HOME OFFICE

- ☐ Dust surfaces (tables, shelves, etc.)
- ☐ Vacuum or sweep floors
- ☐ Clean windowsills
- ☐ Dust blinds or curtains
- ☐ Clean baseboards

BATHROOM

- ☐ Clean toilets (including bowl, seat, and base)
- ☐ Scrub shower/tub (including tiles, grout, and showerhead)
- ☐ Clean sink and faucet
- ☐ Wipe down mirrors
- ☐ Sweep and mop floor

MISCELLANEOUS

- ☐ Clean windows and window tracks
- ☐ Dust light fixtures
- ☐ Clean door knobs and switch plates
- ☐ Vacuum carpets and rugs
- ☐ Dust and clean electronics
- ☐ Dust decorative items

FINAL CHECK

- ☐ Check all rooms for missed spots
- ☐ Ensure that all trash has been removed from the premises
- ☐ Confirm that all appliances and fixtures are in their original place



YOUR FIRST CHOICE
FOR HOME
CLEANING